

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, AUGUST 15, 2006 – 6:30 p.m.
MINUTES

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, and Elaine Wright. Elliot Mulberg arrived late.

General Manager Donna Hansen, Chief Operating Officer Jeff Ramos, Deputy Fire Chief Rick Holmes, Administrator of Parks and Recreation Sue Wise, and Director of Communications/Marketing Steve Capps were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Wright called the meeting to order at 6:33 p.m.
2. Director Gil Albiani led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Introduction of new Parks & Recreation Staff. Administrator of Parks and Recreation Sue Wise introduced Bob Roessler, Administrative Analyst. Administrative Analyst Kelly Crowder introduced the following new staff members of the Emerald Lakes Golf Course: Jim Roeder, Golf Course Manager; Nelson Hirst, GPA Head Professional; Tom Matson, Maintenance Worker III; Alehandro Escalara, Maintenance Worker I; and Jeff Bassett, Maintenance Worker I.
2. The Board received and acknowledged correspondence of appreciation presented by General Manager Donna Hansen.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen reports the Luttig Park dedication was held last weekend. The Skate Park continues to receive positive feedback; the District hired Jim Miller of the Teen Center to train staff and monitor the park, and he is very complimentary of staff. Chief Foster's Badge Pinning and promotion ceremony was outstanding with over 200 people in attendance and received positive comments from the public. The ceremony held at Franklin Field acknowledging the management contract with Galt was very impressive and well-attended with more positive comments from the public. CSD staff met with City of Galt staff members yesterday about some merger issues and Chief Foster is addressing their City Council meeting this evening. The CSD Emerald Lakes Golf Course is receiving positive feedback regarding the changes and improvements that have been made on the course. The final budget will be presented tonight.

2. Chief Operating Officer Jeff Ramos reports staff is working on closing out FY 2005/06 accounting records and preparing final budget materials. The financing of the Golf Course purchase is completed and approved by the Board. Staff is working with the Fire Department on Galt Transition teams.

Human Resources: Staff completed the preparation of new job descriptions for the golf course positions and is working with NCSDIA on new workers compensation procedures for District staff.

Facilities: Staff installed an additional modular at Fire Administration, redesigned the reception window and installed service counters at Laguna Town Hall, and completed the branding of all fire stations and fire training.

Technology: The Wackford Skate Park Kiosk computer set up was completed, CSD Emerald Lakes Computer/Network set up was completed, Galt Fire e-mail accounts and network access installation was completed, and there was a new web page added for CSD Emerald Lakes Golf Course.

3. Administrator of Parks and Recreation Sue Wise reports there were Park Community Outreach design meetings on July 20th for the Kloss playground replacement, and July 25th for Parksite #11 – Gilliam Meadows in East Franklin. More meetings are planned in August. On July 7th, CSD took over management of the Emerald Lakes Golf Course. Staff has been focusing on branding, purchasing equipment, cleaning up the maintenance area, giving special attention to the greens, fairways and pruning trees.

Park Maintenance Division: staff have power washed bleachers at several area parks, installed the new “Emerald Lakes” golf course sign, and the contractor installed a 165 foot long walkway at Foulks Ranch Park to aid elementary school children and residents in traversing the southeast corner of the park.

Recreation Division: On July 16th the Aquatic Staff was audited by Jeff Ellis & Associates and received an overall audit of “Meets” on aquatic risk management protocols. Twelve staff members were audited and received exceeds in categories of safety, rescue readiness, and personal safety. The Jerry Fox Swim Center hosted a Family Fun Night on July 21st and over 100 people enjoyed the evening. The Teen Center staff and members participated in a variety of summer activities, the Skate Park was reopened and over 185 participants have signed up.

Leisure Education & Therapeutic Recreation: Children had a variety of summer camp options, from artist Julia Jaw’s Chinese Brush Arts to Mad Science’s Mad Lab. Over 100 guests participated in the first of three Senior Tea Dances at Laguna Town Hall, and forty Adapted Swim Lessons were held at the Jerry Fox and Wackford pools.

Sports Section: The sports section hosted summer sports and basketball camps at the Wackford Complex, starting off the yearly “Shooting Skills and Drills” and “Got Skills” basketball camps brought to us by former NBA player and current Director of Player Personnel for the San Antonio Spurs, Del Demps. CSD hosted the 2nd Annual Elementary Summer Sports Camp for 60 children ages 7 through 12.

Summer adult sports programs are in full swing.

Youth Development: Kid Central Station provided training to staff during the three weeks all E.G.U.S.D. schools were closed. Training included Youth Development practices, customer service and leadership skills.

Special Event and Support Services: In 2006 the Special Events Section, in conjunction with the Communications division, created a brand new event sponsorship package which includes up to date branding and will provide an opportunity to distribute information seasonally in conjunction with the seasons of the Activity Guide. The “Fun in the Sun Series” kicked off on July 7th, and the Willard Park dedication was held on July 15th.

4. Deputy Fire Chief Rick Holmes reports that during July, he and Chief Foster met extensively with CSD staff regarding the status of the consolidation with Galt and conducted numerous workshops. Effective July 19th, the Management Services Agreement between the two agencies became effective. There were a total of 978 calls for service during July; 105 fires, 653 medical emergencies, 8 special and 212 other calls.

Training: The Training Division was very busy during July preparing for the consolidation and preparing their training programs to include two additional engine companies and medic companies. The Class B Burn Room is still down and is in the hands of legal counsel.

Public Education/Public Relations: Staff continued aggressive public education outreach efforts through child safety seat inspections, fire station tours, visiting schools and day care programs. Staff visited the Harvest Church recently with 1,500 in attendance. Numerous block parties were attended on the 4th of July, and conducted open house at several fire stations. Staff participated in the Elk Grove Police Department kick-off event on July 15th, and staff attended the Willard Park dedication.

Fire Prevention: There were 3 new building plans submitted for review and over 25,000 square feet of tenant improvements plan reviews, along with numerous other plans.

Investigations: There were 8 investigations conducted during July, one of which was deemed arson, and the Arson Investigation Unit is following up. During July, there were 7 fireworks citations and 4 arrests were made by Elk Grove PD.

D. COMMUNICATIONS FROM THE PUBLIC

None.

E. CONSENT CALENDAR

1. Approve the July 11, 2006 Special Board Meeting minutes.
2. Approve the July 18, 2006 Regular Board Meeting minutes.
3. Approve the August 1, 2006 Regular Board Meeting minutes.
4. Ratify payment of the July 2006 bills and payroll, and receive and file the Budget Status Reports for the month of July 2006.
5. Approve Resolution No. 2006-55 rejecting in whole the claim filed by William A. Parker.
6. Authorize staff to solicit formal bids for private uniformed unarmed security services for use, as needed, throughout the District, and authorize the General Manager to award the bid(s) to the lowest responsible bidder(s).

7. Authorize staff to solicit formal bids for architectural services for use, as needed, throughout the District, and authorize the General Manager to award the bid(s) to the lowest responsible bidder(s).
8. Authorize the General Manager to execute the attached Agreement with Dan Kunz for District Facilities Maintenance Services for the period September 7, 2006 through March 7, 2007.
9. Approve Resolution No. 2006-59 authorizing the transfer of parcel number 119-0132-044, .10 acres of land adjacent to Laguna Creek High School, to the Elk Grove Unified School District.
10. Award the contract for the construction of Machado Dairy Park to Goodland Landscape Construction, Inc. for the amount of \$2,034,000 plus 10% contingencies, and authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.
11. Approve Deed Resolution No. 2006-56 accepting deed to a trail corridor.
12. Approve Resolution No. 2006-57 and 2006-58 for Fiscal Year End (2005-06) Revenue Transfers.
13. Make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Schauer Park Project.
14. Make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Johnston Park Phase II Project.
15. Approve giving the General Manager the authority to provide promotional options and special discounts to enhance attendance and exposure to Emerald Lakes Golf Course.
16. Authorize the General Manager to execute a multi-year contract with Demar Hooper for environmental legal services related to environmental mitigation and park development at a cost not to exceed \$50,000.
17. Approve Resolution No. 2006-63 in honor of Keith M. Grueneberg.

Director McElroy moved to approve consent items 1-6, 8-14 and 16; seconded by Director Derr; vote unanimous

Item 7 – After discussion, Director Albiani moved to approve Item 7 with a modification that all bids be brought back to the Board before awarding the bids; seconded by Director Mulberg; vote unanimous

Item 15 – After discussion, Director McElroy moved to approve Item 15 as presented; seconded by Director Mulberg; vote unanimous

Item 17 – Director Albiani moved to approve Item 17 with one modification; seconded by Director Derr; vote unanimous

F. ADVERTISED PUBLIC HEARINGS

None

G. PUBLIC HEARINGS

- I. Public Hearing for Adoption of Fiscal Year 2006-07 Elk Grove Community Services District Final Budget (Resolution No. 2006-60). Information/Action

President Wright opened the meeting for public comment at 7:30 p.m.; no comments from public – public hearing closed at 7:31

Director Derr moved to approve Resolution No. 2006-60 adopting the Fiscal Year 2006-07 Final Budget for the Elk Grove Community Services District, and authorize the bidding of items budgeted in excess of General Manager authorized amounts with award of bids at future Board Meetings; seconded by Director Mulberg; vote unanimous

2. Public Hearing for Adoption of Final 2006-07 Budget for District-Wide Landscape & Lighting Assessment District and Approval of Final District Wide Engineer's Report for FY 2006/07 (Resolution Nos. 2006-61 and 2006-62). Information/Action

President Wright opened the meeting for public comment at 7:23 p.m.

Dan Quiggle, District Director of Local 522 – concerned that the proposed policy change is going outside - \$135,000 – concerned that we are taking money from the L&L budget to spend it in the general fund; L&L is provided by the taxpayers of this district – it should be paid out of L&L funds for what it was meant for

President Wright closed the public hearing at 7:27 p.m.

Director Albiani moved to approve Resolution No. 2006-61, ordering, confirming and levying the Fiscal Year 2006-07 annual assessment within the boundaries of the District Wide Landscape & Lighting Assessment District and its zones of benefit pursuant to Resolution of Intention No. 2006-24; and approve Resolution No. 2006-62, adopting the Fiscal Year 2006-07 Final Budget for the District Wide Landscape and Lighting Assessment District; and approve the final District Wide Landscape and Lighting Assessment District Engineer's Report for Fiscal Year 2006-07; seconded by Director Derr; vote unanimous

H. STAFF REPORTS

None.

I. BOARD OF DIRECTORS BUSINESS

1. Meeting/Event Approval – Ron Suter's Retirement Dinner on August 24; Board participation in mediation; Chief Grueneberg's Retirement Dinner on August 26.
2. Meeting/Event Report – None.

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

- I. Director McElroy requested a Park Naming Committee Meeting be scheduled.

K. ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:37 p.m.

L. EXECUTIVE SESSION

- I. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Agency Designated Representative – Legal Counsel Kevin Collins)
Pursuant to Government Code Section 54956.9(a)
Elk Grove Community Services District vs. City of Elk Grove
Sacramento Superior Court Case No. 05A200612
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section No. 54956.8
Property: APN 134-0220-079
Agency Negotiator: Steven Foster
Negotiating Parties: Ingrid Burden
Under Negotiation: Price and/or terms

M. REOPEN REGULAR MEETING

The Regular Board Meeting was re-opened at 8:45 p.m. and President Wright advised the following:

1. Direction was given to District's Legal Counsel.
2. Direction was given to its real property negotiators regarding the purchase of APN 134-0220-079.

N. ADJOURNMENT

With no further business, the meeting was adjourned at 8:46 p.m.